

# Thursday, February 1, 2007, 1pm sharp

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**Present:** Angela Kummer (substitute chair, treasurer), Werner Senn (department representative), Simon Hicks (department representative), Matt Kimmich (department representative), Regula Koenig (secretary), Cindy-Jane Armbruster (wbpage), Simone Ingold

**Excused:** Tanja Willi (chair), Samuel Linder, Alexandra DePeyer

## Agenda

1. Approval of minutes and check-to-do list
2. Information about one-act-play evenings and Hoffman events
3. Newsletter
4. Finances
5. New members of the board and changes in the summer term
6. Forthcoming projects/ideas
7. Website
8. AOB

## 1. Approval of minutes and check-to-do list

The minutes of the last meeting ([General Assembly on December 18, 2006](#)) are approved without opposition.

Angela proposes that we introduce a separate point in the agenda, called 'check-to-do list'. At the beginning of every meeting, the Arts council checks on the list of things that were decided in previous meetings and have been put down in the protocol. This should help the members to see whether the appointed tasks have been fulfilled, or not.

## 2. Information about one-act-play evenings and Hoffman events

Simon informs the committee about the Hoffmann events. They were very interesting, and although not many people attended it was definitely worth supporting. There was very positive feedback on the play, although Simon thinks it would be very difficult to be put on stage. The Arts Council agrees that it will continue to sponsor events like this in the future. Simon will get in touch with the organisers in order to pay them the promised amount of 300.-

Cindy reports that she had ten people who signed up on the Arts Council Newsletter list.

The one-act-play evenings were very successful, with many more people attending that anticipated. The ONO unfortunately was not able to accommodate as many people as they had previously promised; they were not able to provide the room for seating 90 people, and did not have enough chairs either. Also,

they made mistakes concerning the pre-booking on the internet. All in all, their part of the organisation was chaotic and unsatisfactory. However, Lukas Hunziker, the person responsible for the one-act-play evenings, decided to pay them the full amount of 900.- anyway. The Arts Council decides to accept his decision.

There were many good performances and the members agree that such projects should be encouraged in the future, as it provides a great opportunity for lay actors.

### **3. Newsletter**

The sign-up list for the Newsletter is done and can be used at all further events to promote the Arts Council. At present, we have about 170 subscribers to the Newsletter. Cindy will send a 'welcome letter' to all new members with the information on how to unsubscribe the Newsletter. The question arises as to when the subscribers should be informed on new events and upcoming projects. The Arts Council decides that for less concrete information (e.g. 'projects in the making') the website will be used to keep everyone posted about upcoming events. The Newsletter will only be used for information about specific projects, with concrete information (e.g. place, date, etc.).

Angela proposes that the Arts Council designates a PR-person, who will be responsible for advertisement and the production of the Newsletter. All members agree that this would be a good idea for the future, and that we will come back to this idea as soon as we have new members.

### **4. Finances**

Angela reports that she was not yet able to do a final account of the finances, since she still does not have all the payment slips, but she will contact Tanja and clear this with her. She also mentions that Priya (full name?) and Regula Renggli have volunteered to be auditors for the Arts Council for at least one year.

Regula informs the committee about the finances of the one-act-play evening and says that she will soon be able to pay back the Arts Council, with an approximate gain of 600.-

Regula and Angela both agree that having had a separate account for the one-act-play evenings has made things much easier for the treasurer of the Arts Council. However, the disadvantage is that one of the participants in the one-act-play evenings has to be responsible for the money with which the Arts Council sponsors the event.

### **5. New members of the board and changes in the summer term**

Now that Tanja is back from her stay abroad, Angela and Tanja suggest that Tanja will resume her earlier position as treasurer and that Angela will become chair of the Arts Council. All members of the Arts Council approve.

Matt suggests Christiane Schlote as successor for Professor Senn, and himself. She will join the Arts Council from next term, if she has time. Otherwise, she will join in the winter term 2007/08.

Suggestions for student representatives are: Alexander Sigrist, Sarah (last name?), Sandro Ilg, and Annette Kräuchi. Regula will contact them at the beginning of the summer term to ask them whether they would like to join.

Cindy mentions that both Professor Rippl and Julia Straub have shown interest in the Arts Council. The

members suggest sending them this protocol to keep them updated. Also, the minutes are put up regularly on the board of the Arts Council for public information.

Simon suggests that when he retires, the committee should ask either of them to join the Arts Council. Until then, Simon and Christiane will be the department representatives in the Arts Council.

## 6. Forthcoming projects/ideas

- The Film Club in the winter term 2006/07 started off very well. Unfortunately, the University introduced new DVD-players, which are no longer code-free; this led to problems with the showing of the films. Also, one time all the rooms were overbooked, and no room with DVD player was to be found. Otherwise, quite a few people attended and both Sam and Matt decided to do the film club again for next term.
- Matt suggests that students could get points for attending the film club events regularly. The Arts Council agrees that this might be an idea to make it more attractive for students to attend.
- A promotion/fundraising project is proposed by Angela and Regula. They would like to sponsor a concert by the 'Psynchopaths', which could be used for promotion of the Arts Council and for fundraising. They have to discuss details with Tom Messerli and will inform the Arts Council as soon as they have more detailed information on the event.

## 7. Website

- Cindy and Angela will put the information that was gathered so far on the website during term break. Matt volunteers to compile the 'list of venues' until the end of term break. Cindy asks whether he could include information such as addresses, number of seats, prices, etc.
- Cindy suggests that there will be a separate tab on the website for 'resources', where all the helpful information and advice on how to plan and realise projects can be found. The Arts Council agrees that this would be a good idea.
- Simon will write the introductory text for the main page of the website.

## 8. AOB

Since Alexandra DePeyer is ill, she needs to be replaced as the person responsible for the cellar. Angela volunteers to have a look and 'grab' some people to help her with sorting it out. Simon suggests that the Arts Council applies for a new room, since the one we keep the costumes in now is for the entire English Department, and simply too small to keep any order. The key for the cellar can be found in the secretariat.

Simon informs the committee that he now has the DVD for Sleeping Beauty. Cindy will copy it and put it online, if possible.

**Minutes: February 7, 2007 by Regula Koenig**